

## PAPER NOTIFICATION SELECTION FORM

will do all we can to ensure the paper chosen by our customers is what is provided, however, due to an **Industry-Wide shortage** there will be some selections that are out of stock and/or unavailable causing delays that beyond our control.

We have been notified by our paper vendor that your paper-stock chosen for project is unavailable at present, and

There is no delivery time specified for when this paper will be provided therefore a new choice is required.

We are being advised the earliest estimated delivery date for this paper stock is        /        /        .\*

*\* This is an estimated date not a guaranteed date*

### PLEASE REVIEW THE BELOW AND ADVISE WHICH OPTION YOU HAVE CHOSEN

**Please email this back to us at**

**Or you may fax it to us at**

**Should we not receive your choice, it will be presumed you have chosen option #2,**

Please change the paper stock to

We understand the necessity to choose another paper selection because of the shortage and this new selection will change the original quoted price therefore we will accept the revised quote with the adjusted price and give you the authority to proceed upon receipt of paper. We will pay the revised price within terms as previously provided.

We are willing to wait for the delivery of our original stock chosen.

In making this selection We hold all responsibility and/or liability for any damages resulting from any delay in printing. We understand, agree, and accept that the date provided above is ONLY an estimated delivery date – we agree and accept this date in not a guaranty for receipt or delivery.

We have chosen to pull this job for the time being and may choose to resubmit it at a future date. We will pay any invoice for goods and services provided thus far in preparative work done for this project.

We thank you for your understanding

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